



# City of Montebello Commission/Committee Application

Applications can be submitted via email to [cityclerk@cityofmontebello.com](mailto:cityclerk@cityofmontebello.com) or return by mail to:

City of Montebello - Attn. Deputy City Clerk  
1600 West Beverly Blvd., Montebello, CA 90640

**I am interested in serving on the:**

- |                          |  |                          |                                |
|--------------------------|--|--------------------------|--------------------------------|
| <input type="checkbox"/> | Fiscal Accountability and Investment Committee | <input type="checkbox"/> | Planning Commission            |
| <input type="checkbox"/> | Parks and Recreation Commission                | <input type="checkbox"/> | Traffic Committee              |
| <input type="checkbox"/> | Personnel Advisory Commission                  | <input type="checkbox"/> | Youth and Education Commission |

### Applicant Information

Full Name: \_\_\_\_\_  
*First Middle Last*  
*(as it appears on voter registration)*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*  
\_\_\_\_\_  
*City State ZIP Code*

Phone: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

**Education: (Highest grade attained, schools attended, degrees)**

**Job Experience (Beginning with present or last position, \*attaching a resume is highly encouraged)**

Firm	Title	Employment Date

**References who are qualified to comment on my application (Including at least two individuals who are not connected with the City of Montebello)**

Name	Address	Telephone

Additional Comments:  
\_\_\_\_\_  
\_\_\_\_\_

I certify under penalty of perjury under the laws of the State of California that information on this application is true and correct.

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Date:

**Duties of the City of Montebello  
Commissioners/Committee Members:**

**Parks and Recreation Commission**

This Commission is the consolidation of the Golf and Culture and Recreation Commission and shall advise the City Council on matters relating to parks and recreation, human services, and the fostering and stimulation of the general arts and cultural development of the City of Montebello. Two (2) members of the Parks and Recreation Commission shall be selected to serve on a separate Golf Sub-Committee.

Compensated \$50 per meeting attended.

**Personnel Advisory Commission**

This Commission will advise the City Council on all matters concerning termination of personnel.

Compensated \$50 per meeting attended.

**Planning Commission**

This Commission shall perform the duties and shall have all the rights, powers and privileges specified and provided for in this Code or by State law. In addition, the Planning Commission shall perform such other duties as may from time to time be directed by the City Council. For State law as to planning commissions, refer to California Government Code Section 65150. As to local planning generally, refer to California Government Code Section 65100 et. Seq. and Title 17 of this Code.

Compensated \$50 per meeting attended.

**Youth and Education Commission**

This Commission shall advise the City Council on matters relating specifically to youth. This includes activities oriented toward education, recreational and civic programs, and those activities that pertain to life issues, thus addressing the educational and leisure needs, creating awareness and improving quality of life for our youth. The duties of the Commission shall also include the identification and publication of educational opportunities for youth and the development of youth leadership. All members of the Youth and Education Commission shall be between the ages of 16 and 19 years of age at the time of appointment, but may not serve beyond 22 years of age. In order to qualify for appointment, a youth must be in and remain in good academic standing with their respective schools as defined by each school, and/or submit two letters of recommendation.

Compensated \$50 per meeting attended.

**Fiscal Accountability and Investment Committee**

The Committee will meet at a minimum quarterly to review, monitor and make recommendations with respect to the City's investment program, as well as meet the requirements of the Measure H Transaction and Use Tax Ordinance, Section 19, Accountability which requires an annual review of the expenditure of the proceeds of Measure H. A registered investment advisor may be appointed by the City Council to serve as advisor to the Committee and the City Council.

**Traffic Committee**

This Committee considers matters that relate to traffic, parking, signage and the safety of motorists and pedestrians.

**APPOINTMENT TO CITY COMMISSIONS/COMMITTEES ARE OPEN TO MONTEBELLO RESIDENTS ONLY, MUST BE A RESIDENT FOR AT LEAST ONE YEAR PRIOR TO THE TIME OF APPOINTMENT. MUST BE REGISTERED VOTERS (not required if applicant is under the age of 18) APPOINTEES MUST REMAIN REGISTERED VOTERS AND RESIDENTS OF THE CITY DURING THEIR APPOINTMENT. PROOF OF ONE-YEAR RESIDENCY WILL BE REQUIRED.**